

REQUEST FOR QUALIFICATIONS (RFQ)
Regional School Unit No. 18
PERFORMANCE BASED ENERGY CONSERVATION AND RELATED AIR QUALITY
IMPROVEMENT PROJECTS
Pursuant to Maine State Law 20-A M.R.S.A. § 15915

QUALIFICATION SUBMISSION DEADLINE:

Article I. Qualifications. Pursuant to section 15915 of Title 20-A of the Maine Revised Statutes, Regional School Unit No. 18 (RSU 18) requests qualifications from interested parties for an Energy Savings Performance Contracting project or projects. It is the intent of RSU 18 to use this RFQ as a competitive means to enter into a contract or multiple contracts with the selected Performance Contractor for the design, installation, operation, maintenance and financing of energy conservation or combined energy conservation and related air quality improvements at all RSU 18 facilities. The contract shall include guarantees of performance as required by Title 20-A, section 15915. Interested Parties should submit qualifications in accordance with the following:

- a. Demonstrated expertise/experience in assessment, engineering, design and installation of energy related air quality improvements incorporating energy savings measures and guarantees that such energy savings measures will meet specified performance criteria for school districts.
- b. Demonstrated expertise and experience in maintenance of HVAC mechanical equipment and installed systems, retrofit of existing systems, training of existing school department personnel in the operation and maintenance of existing and new equipment installed under the project in addition to serving as an expert witness for the School Department with respect to claims related to contracted work.
- c. Demonstrated expertise and experience with delivering projects under performance contracts subject to section 15915 of Title 20-A of the Maine Revised Statutes.
- d. The contract shall also provide that measurement and verification of energy savings are determined using the International Performance Measurement and Verification Protocols, and the measurement and verification process will include an annual reconciliation of energy savings.
- e. Professional references of individuals and firms that the Contractor will assign to the project and demonstrated record of those persons working together on past projects.
- f. Client references for contact by RSU 18.
- g. Satisfactory evidence of bonding capacity.

Article II. Schedule. RSU 18 anticipates the following schedule, which is subject to change at RSU 18 sole discretion:

- a. Deadline to submit qualifications: February 12, 2018
- b. RSU 18 management review and selection of candidates for interview: February 13-22, 2018

- c. RSU 18 management to conduct interviews of qualified firms after: February 23, 2018
- d. School Board final selection of candidate based on recommendation of School Department Administration: Carl Gartley, Gary Smith, Jeff Shieve, and Charley Clark

III. Scope of Work. The Scope of Work is subject to modification at any time at the sole discretion of the School Board and may include any or all of the following:

- a. Retrofit and installation of Ventilation and/or Heating and Air Conditioning Systems.
- b. Retrofit and installation of new state of the art Lighting Systems,
- b. Design and installation of possible alternative fuel systems in Schools.
- c. Building envelope upgrades that will save energy and address indoor air quality issues including weatherization, window upgrades and roof upgrades.
- d. Retro Commissioning and upgrades of existing HVAC Systems.
- e. Indoor Air Quality Facility Improvement Measures, i.e. Demand Control Ventilation and mechanical ventilation upgrades.
- f. Other energy conservation or cost savings measures as determined feasible.

RSU 18 may alter or amend this Scope of Work at its sole discretion at anytime prior to executing a contract with the contractor or contractors selected. Once a contract is executed, the Scope of Work may be amended in accordance with the contract documents.

IV. Miscellaneous.

Please direct all inquiries and submit (4) hard copies and (1) electronic copy of your response to the address below.

Carl Gartley
Superintendent of Schools
Regional School Unit 18
41 Heath Street
Oakland, Maine 04963
(207) 465-7384
Email: cgartley@rsu18.org

The selection of a candidate does not obligate RSU 18 to enter into a contract, provided however that any contract entered into between RSU 18 and a selected candidate shall be in a form entirely satisfactory to the Board of Education or its authorized agents. RSU 18 reserves the right to accept or reject any candidate on the basis of the qualifications submitted in the sole discretion of RSU 18 and to exercise its judgment in evaluating qualifications. RSU 18 reserves the right to request additional information from any candidate in RSU 18 sole discretion.

Candidates acknowledge that RSU 18 is a public entity, and any requests or agreements to maintain confidentiality of any proprietary information shall be limited to the extent required by public records and preservation laws.