

Work Permit Instructions

Work Permits are issued at the RSU 18 Central Office – 41 Heath Street, Oakland.

Students must have a specific employer, job description and wage amount before a permit can be obtained.

Work Permit Process:

- Download Work Permit at <https://rsu18.org/resources/rsu-18-forms/>
- Work Permit must be signed by a parent or guardian
- Submit completed Work Permit to RSU 18 Central Office in person, via fax: 207-465-9130 or email as an attachment to rportwine@rsu18.org.

Once submitted to the Superintendent's Office, we will verify the student's Date of Birth and current grades via the student's school records and submit a form to the Dept. of Labor.

If you have any questions, please contact Robin Portwine at 207-465-7384.