



Regional School Unit No. 18

41 Heath Street
Oakland, ME 04963
(207) 465-7384

**Messalonskee High School Window Replacement
Request for Proposal**

Request for Proposal (RFP) Table of Contents

Instructions	Page 3
Scope of Work	Page 3
Informational Meeting	Page 4
Bid Submittals, Evaluation and Communication of Results	Page 4
Public Notice	Page 5

Instructions

Each bid proposal should be submitted to the Office of the Superintendent of Schools, Regional School Unit No. 18, Attn: Melannie Keister, 41 Heath Street, Oakland ME 04963. The bid proposal should be in a sealed envelope marked "**Bid: Regional School Unit 18 MHS Window Bid - Do not open until 1:00 PM on April 29, 2021.**" Bids shall be opened at the Superintendent's Office at that time.

Scope of Work

- Replacement of all double hung windows at Messalonskee High School and two metal stove front
- Replacement windows Harvey Classic or Mathews Brothers with double hung windows.
- All trim on the outside will be new Azek $\frac{3}{4}$ " trim.
- All trim on the inside, if needed, will get 2 coats of paint.

Informational Meeting

One non-mandatory informational meeting will be held on **Wednesday, April 14 at 10:00 AM** to discuss the specific areas and to answer questions related to this bid process. This will take place in the Messalonskee High School located at 131 Messalonskee High Dr., Oakland.

Bid Submissions, Evaluation and Communication of Results

Regional School Unit No. 18 reserves the right to reject any or all proposals, to waive technicalities or to accept any proposal, which, in its judgement, will be in the best interest of the district. Proposals may not be modified after submission. Proposals may be withdrawn by written request at any time before the hour set for the proposal deadline. No proposals may be withdrawn after the proposal opening. Only proposals responsive to the specifications will be considered.

For all questions related to this request for plowing & sanding services, contact Jeff Sheive, Director of Maintenance at (207) 465-7384 or jsheive@rsu18.org. If an information request is determined to be beneficial and would improve the overall bid process, RSU 18 will share this information with any vendor requesting an RFP.

Due to Covid-19 safety precautions, RSU 18 will accept electronic bid proposals for these services. If you are interested in submitting an electronic bid proposal contact Melannie Keister, Director of Business & Finance at (207) 465-7384 or mkeister@rsu18.org.

RSU 18 will communicate (via email) with all vendors submitting proposal(s) after the bid opening process has been completed.

PUBLIC NOTICE
REGIONAL SCHOOL UNIT NO. 18
NOTICE OF REQUEST FOR PROPOSALS
WINDOW REPLACEMENT - MESSALONSKEE HIGH SCHOOL

PUBLIC NOTICE IS HEREBY GIVEN that Regional School Unit No. 18 (RSU 18) located in Oakland, Maine is seeking proposals for window replacement at Messalonskee High School.

Proposal(s) must be received by 1:00 pm on Thursday, April 29, 2021. Refer to RSU 18's Request for Proposal (RFP) for additional information and respond as requested. RFP's are available at the RSU 18 Office of the Superintendent, 41 Heath St., Oakland, ME 04963 from 8:00 AM - 3:00 PM Monday through Friday (207 465-7384) or from the district's website www.rsu18.org.