



# Regional School Unit No. 18

41 Heath Street, Oakland, ME 04963

V: (207) 465-7384

F: (207) 465-9130

Andrew Carlton  
Superintendent

Keith Morin  
Assistant Superintendent

April 17, 2026

Dear Vendor:

Regional School Unit No. 18 is requesting bids for a **\$500,000** 4-year master lease purchase agreement for Technology Equipment and Infrastructure. The first payment will be made at closing. Additionally, the lease purchase may not be sold to a third party.

Each bid must state the annual interest rate and the method of calculating interest. Bids must state the total interest due and disclose, in full, the amount of any fees or other charges relating to the borrowing and the amount of the penalty for prepayment, if any. Bids shall remain firm for acceptance by the district for **15 days** from the submission deadline.

Regional School Unit No. 18 reserves the right to refuse any or all bids. It is anticipated that the accepted bid will be awarded on or before **Friday, May 15, 2026**.

We request that closing be held by Wednesday, July 1, 2026.

Interested banks are asked to submit sealed bids by **9:00 a.m. on Thursday, May 14, 2026**.

Please mark the outside of the envelope or email subject:

**BID: TECHNOLOGY LEASE – DO NOT OPEN UNTIL MAY 14, 2026**

And deliver, mail or email to:

RSU No. 18  
41 Heath Street  
Oakland ME 04963  
Attn: Beverly Stevens  
[bids@rsu18.org](mailto:bids@rsu18.org)

Any questions concerning the bid should be directed to me by calling (207) 465-7384.

Sincerely,

Matthew Robillard  
Director of Business & Finance